



ESSO-NATIONAL CENTRE FOR POLAR & OCEAN RESEARCH
(MINISTRY OF EARTH SCIENCES, GOVERNMENT OF INDIA)
HEADLAND SADA, VASCO-DA-GAMA,
GOA -403 804

ADVT. NO. : NCPOR/05/2025 (3)

**TENDER DOCUMENT FOR SUPPLYING FOOD ITEMS (RATION) FOR
HIMALAYAN EXPEDITION**

राष्ट्रीय ध्रुवीय एवं समुद्री अनुसंधान केन्द्र
NATIONAL CENTRE FOR POLAR AND OCEAN RESEARCH
 (पृथ्वी विज्ञान मंत्रालय के अधिन स्वायत्तशासी संस्थान, भारत सरकार)
 (An Autonomous Society under the Ministry of Earth Sciences)

Sealed tender under single bid system are invited for food items (ration) for Himansh Research Station, to be supplied at Manali, Himachal Pradesh from May to October, annually.

Services	To supply food items(ration) for Himansh Research Station, Chandra basin, Himachal Pradesh from May 2025 to April, 2026, annually
Advt. No.	NCPOR/05/2025 (3)
Division	Himalayan Cryosphere Programme, Polar Science
Amount of EMD	NIL
Closing Date and Time for tender submission, place of submission	01/03/2025 (17:30 hrs) Tender Box No. 2486/2025/Himalayan Cryosphere; Lab Block reception, National Centre for Polar and Ocean Research (NCPOR), Headland Sada, Vasco Da Gama Goa 403804
Date and time of opening tender	03/03/2025(15:00 hrs)
Bid validity upto	90 days

TABLE OF CONTENTS

Sl. No.	Description	Remarks	Page No.
1	Introduction, Eligibility and Terms & Conditions, Details of food items(ration)	Annexure-I	3-5
2	Particulars of Tenderer	Annexure-II	6
3	Price Bid Format	Annexure-III	7-12

ANNEXURE-I

ESSO- National Centre for Polar and Ocean Research (NCPOR) is India's premier R&D institution responsible for the country's research activities in the polar and Southern Ocean realms. Major activities of the Centre are Indian Scientific Expedition and research to Antarctica, Arctic, Himalaya and Southern Ocean. We invite service providers for supplying of food items (rations) for Himalayan Expedition members at Manali, Himachal Pradesh, during the entire expedition period from May 2025 to April 2026, annually.

(1) Eligibility Criteria:

The bidder should be able to supply food items (ration) regularly at Manali, Himachal Pradesh for transport to Himansh station situated at Lahaul-Spiti region. Bidders should meet the following eligibility criteria to qualify for the tender:

- (a) Self-Certificate that the firm has not been blacklisted by any Central Government Department/Ministries/PSU's/Banks, etc. should be enclosed.
- (b) A Self-certified copy of the PAN card allotted to the bidder shall be attached to the Bid/tender document.
- (c) A certified copy of GST registration allotted to the bidder shall be attached to the bid/tender document, if applicable.

(2) Period and term of Contract:

The contract is initially for the period of one year (May 2025- April 2026) from the date of award of work or as per the work order whichever earlier. The rates will remain unchanged during period of contract. Upward change in rates will not be considered due to any hike in items prices or any other additional taxes levied on food items etc during the period of contract. The contract is extendable for another two more years (field seasons) with same rates and terms and conditions, based on satisfactory performance assessed by NCPOR.

(3) Taxes & Duties:

Any taxes should be quoted separately in price bid/schedule column along with the GST number (if GST applicable).

(4) Right to Acceptance:

Director, NCPOR reserves the right to accept or reject any or all tenders, either in part or full or the right to not to accept the lowest offer, without assigning any reason, whatsoever. In case of any dispute on this matter or during contract period, NCPOR's decision in all matters shall be final and legally binding on the tenderer/contractor/party.

(5) Condition of food items/ration

- (i) The items should be supplied with an expiry date well beyond the period of six months.
- (ii) Items should be supplied as per the requirement of the station as per the rates quoted and additional quantities of prescribed items should be supplied as per quoted price only.
- (iii) The quantity of food items is indicative and will be used for arriving L1. The payment shall be as per the actual quantity requested/supplied as per the unit rate quoted.
- (iv) Items should be supplied on a monthly basis or as per requirement raised by NCPOR authorised officer from the station whichever is earlier
- (v) Vegetables should be supplied as and when required, payment will be made as per actuals on production of valid voucher/invoice
- (vi)** All the rations and vegetables should be supplied at the Manali, Himachal Pradesh

(6) Payment:

- (a) Payment will be made within 30 days on submission of bill in duplicate signed by the respective officer/user. TDS and GST as applicable will be deducted.
- (b) No advance payment will be made.
- (c) Bills duly completed in all respects should be submitted every fifteen days during expedition period. Delay in submission of the bills may result in delay of payment, for which the NCPOR shall not be held responsible.
- (d) PAN and **GST (if applicable)** should be of Billed entity, failing which no payment will be made.

9. Indemnity:

The tenderer shall indemnify NCPOR against any or all liabilities, legal, financial or otherwise, which may arise during the currency of the Contract as a result of non-compliance with the aforesaid Terms and Conditions or otherwise.

10. Cancellation of Contract:

The Contract resulting from this tender may be terminated by NCPOR at any time during its currency without any notice or without assigning any reason thereof or compensation in lieu, thereof. However, in case, if the tenderer wants to cease the Contract, he shall have to give two months' notice to NCPOR.

11. Nature of Contract:

The Order resulting from the tender shall be treated as an individual contract and it shall not create any general lien on the tenderer and shall not get prejudiced in execution due to any

situation arising out to some other contract that the tenderer may have with NCPOR.

12. Rejection of Tender/Quotation:

Tender/Quotation duly completed in all respects along with necessary documents should be submitted at NCPOR, on or before the due date and time. Quotation received without signature, seal document or incomplete quotation/tender will be summarily rejected.

13. Jurisdiction:

In the event of any dispute/difference remains unresolved through NCPOR, the same shall be subject to the jurisdiction of the State of Goa.

14. The tenderer submitting a tender would be presumed to have read and fully understood all the terms and conditions and instructions contained in the tender documents and parts/annexure thereof. No enquiry, verbal or written, shall be entertained in respect of acceptance/rejection of the tender.

15. Annexure I to III will form part of the Tender.

(I/We hereby agree to the above terms and conditions)

Signature and seal of the tenderer

Date:

Seal:

Full Address:

ANNEXURE-II

PARTICULARS OF THE TENDERER

(Bidder should fill this form and enclose along with original copy of the tender duly signed)

1.	Name of the Bidder (Party):	
2.	Firm of Bidder:	
3.	Telephone No. (Office):	
4.	Mobile:	
5.	Telephone No. (Residence):	
6.	Office Address:	
7.	Residential Address	
8.	PAN of the Bidder: (Copy of PAN to be attached)	
9.	GST of the Bidder (if applicable, copy of GST to be attached)	

Signature and seal of the Tenderer

Date:

Seal:

PRICE BID FORMAT

1. The bidders should quote for Food items (rations) in price bid, failing which the bid will not be considered.
2. The rates to be quoted all inclusive i.e. transportation, taxes, etc.
3. Below mentioned quantities are indicative and total cost at the last column will be used for arriving L1 bidder. The payment shall be as per the actual usage at the quoted unit prices.

Food Items (Rations)					
S.N.	Item description	Quantity	Unit of measurement	Unit rate	Total inclusive of GST
1	Basmati Rice a.1060 b. 1007 c. equivalent	300	Kg		
2	Wheat Flour	300	kg		
3	Pulses		kg		
4	Yellow pigeon Peas	20	kg		
5	Red lentils (Split/Skinned)	20	kg		
6	Black gram	20	kg		
7	Black gram beans (Split/Skinned)	20	kg		
8	White gram (Chickpeas - kabuli channa)	20	kg		
9	Split and Skinned black grams	10	kg		

78845/2025/Himalayan Cryo Studies

10	green gram Beans (Split/Skinned)	10	kg		
11	Black eyed beans (lobhiya)	10	kg		
12	Kidney beans (Rajmah)	20	kg		
13	Dal Arhar	30	kg		
14	Dal Tur	20	kg		
15	green peas	5	kg		
16	Split Bengal Grams (urad dal)	10	kg		
17	Besan	10	kg		
18	Sugar	80	kg		
19	Tea	10	kg		
20	Milk (Powder)	10	kg		
21	Milk (liquid)	200	litters		
22	Salt	20	kg		
23	Pickles	10	kg		
24	Sauce	2	kg		
25	Ground nut	20	kg		
26	Poha	20	kg		
27	Semolina (Suji)	10	kg		
28	Pasta	20pack (500gms each)	gm		
29	Noodles	50 pack(250gms)	gm		
30	Maggie	200 pack(250gms)	gm		

78845/2025/Himalayan Cryo Studies

31	Veg Soup	200 pieces(100gms)	gm		
32	Non veg soup	100pieces(100gms)	gm		
33	Jaggery	20	kg		
34	Sunflower Oil	10	liters		
35	Vegetable Oil	10	liters		
36	Mustard Oil	40 X 1 liter(=30liter)	liters		
37	Butter	100 (100 gm) (=10kg)	kg		
38	Ghee	5	kg		
39	Chees	5	kg		
40	Peanut butter	2	kg		
41	Garam Masala	20 pack (200gm)	gm		
42	Coffee Powder	5pack (200gm)	gm		
43	Garam Masala (Whole spices Mixed)	2	kg		
44	Sabji Masala	40 pack (200gms)	gm		
45	Ginger Powder	10 pack(200gm)	gm		
46	Turmeric Powder	20pack(200gm)	gm		
47	Sambhar Masala	10pack(200gm)	gm		
48	Cumin	2	kg		
49	Cumin Powder	5pack(200gm)	gm		
50	Chilly Powder	5 pack(200gm)	gm		
51	Coriander	10pack(200gm)	gm		

78845/2025/Himalayan Cryo Studies

	powder				
52	Mustard seeds	1	kg		
53	Ground Coriander	1	kg		
54	Black Paper Seeds	1	kg		
55	Black paper Powder	5pack(200gm)	gm		
56	Cloves	1	kg		
57	Red Chilly	2	kg		
58	Green Cardamom	1	kg		
59	Garlic	5	kg		
60	Tej Patta	1	kg		
61	Biscuits	100pack(200gm)	gm		
62	Namkeen	50pack(500gm)	gm		
63	Popcorn	100(100gm)	gm		
64	Papad	10pack(250gm)	gm		
65	Toffee	20pack(500gm each)	gm		
66	Green tea bags	10pack(250gm)	gm		
67	MTR	200pack(500gms)	gm		
68	Horlicks	5 pack/bottle (1 kg each)	kg		
69	Eggs	1500	pieces		
70	Boost	5 pack/bottle (1 kg each)	kg		
71	Bournvita	5 pack/bottle (1 kg each)	kg		

78845/2025/Himalayan Cryo Studies

72	Walnuts		5	kg		
73	Dates		5	kg		
74	Almonds		5	kg		
75	Cashews		5	kg		
76	Dry grapes		5	kg		
77	Rye		1	kg		
78	Cornflakes	5pack (1kg each)		kg		
79	Muesli	10 pack(1kg each)		kg		
80	Juice(Tropicana or similar)	1000 tetra pack(250ml)		ml.		
81	Juice(Tropicana or similar)	100tetrapack (1000ml)		ml		
82	Chocolate	1500pieces(20gms)		gm		
83	protein bar	1500pieces(20gms)		gm		
84	Curd		20 kg	kg		
85	Paneer		20kg	kg		
86	Protein Powder		2kg	kg		
87	Honey		2kg	kg		
84	Sweets		5 kg	kg		
89	LPG gas cylinder (Commercial-19kg)		8	kg		
90	LPG gas cylinder Domestic - 14.2kg)		4	kg		
	Toiletry items					

78845/2025/Himalayan Gyo Studies

91	biodegradable wet wipes	100pack			
92	toilet rolls(2ply- 100m) -	100 pieces(100m)	m		
93	Soaps	25 (150gm)	gm		
94	hand sanitizers	10 (100ml)	ml		
95	kitchen towels (50cm x70cm)	10	number		
96	bath towels (85cmx150cm)	8	number		
97	hand wash	10 pack(250ml)	ml		
98	Dish washer liquid	20pack (500ml))	ml		

Signature and seal of the Tenderer

Date:

Seal:

Address: